

CITY OF WILLIAMS CITY COUNCIL

**REGULAR MEETING
MARCH 23, 2023
7:00 P.M.**

**CITY COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

AGENDA

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE CITY COUNCIL AND THE GENERAL PUBLIC THAT THE CITY COUNCIL WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, MARCH 23, 2023, AT 7:00 P.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COUNCIL MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION FOR (A) LEGAL ADVICE IN ACCORDANCE WITH A.R.S. §38-431.03(A)(3), OR (B) DISCUSSION OR CONSIDERATION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION IN ACCORDANCE WITH A.R.S. §38-431.03(A)(2), TO DISCUSS AND CONSIDER ANY ITEM CONTAINED IN THIS AGENDA. THE COUNCIL WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

I. PROCEDURES

- A. Call to Order
- B. Pledge of Allegiance and Invocation
- C. Roll Call
 - _____ Mayor Dent
 - _____ Vice Mayor McNelly _____ Councilmember Campbell
 - _____ Councilmember Cowen _____ Councilmember Edes
 - _____ Councilmember Fritsinger _____ Councilmember Payne
- D. Approval of Minutes for March 9, 2023
- E. Adopt Agenda

II. PRESENTATIONS –

Williams Sportsman Club is here to make a public presentation to former Mayor John Moore.

Corollo will present their study's results for an updated wastewater sewer treatment plant.

III. PUBLIC PARTICIPATION

The Council cannot act upon items presented during the public participation portion of the agenda. Individual Council members may ask the public questions or respond to any criticisms. Still, the open meeting law prohibits the members from discussing or considering the items among themselves until the matter is officially placed on the agenda. However, the open meeting law allows the City Council to ask staff to review a case or place it on a future Council agenda. A person has a five-minute time period to speak. If a person has a written presentation that requires more than five minutes to present verbally, they should indicate the estimated time required on the sign-up sheet. The presiding officer may grant additional time if the agenda for the meeting is not too full. A registered spokesperson for a recognized

Certification of Posting

The undersigned hereby certifies that a copy of this notice was duly posted at Williams City Hall interior board and exterior board in accordance with the statement filed by the City Council with the City Clerk.

Date: _____ Time: Before 5 p.m. By: _____
City Clerk Pamela Galvan

CITY OF WILLIAMS CITY COUNCIL

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AGENDA

community organization shall be afforded ten minutes provided other members of the same organization agree beforehand to withhold their comments on the same subject.

IV. CONSENT AGENDA ITEMS –

A. Approval of purchase orders.

V. NON-CONSENT AGENDA ITEMS

B. Consideration and action regarding the city's Casualty/Property and General Liability for the fiscal year 2023/2024.

RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.03(A)(1) Evaluation of City Manager Tim Pettit.

RECONVENE TO REGULAR SESSION

VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS

Mayor and Council

Staff

VII. ADJOURN

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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MARCH 9, 2023
COUNCIL ACTION

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Dent called the meeting to order, and Kerry-Lynn Moede provided the invocation.

B. Roll Call

Present: Mayor Don Dent, Vice-Mayor Frank McNelly, Councilmember Michelle Campbell, Councilmember Mike Cowen, Councilmember Ken Edes, Councilmember Craig Fritsinger, and Councilmember Lee Payne.

Present City Staff, Finance Director Barbara Bell, Police Chief Tad Wygal, Public Works Director Aaron Anderson, Fire Chief Chase Pearson, Executive Assistant Joanna Dahm, and Deputy City Clerk/HR Administrator Sue Bennett.

C. Approval of Minutes for February 09, 2023.

Motion: *To approve the Minutes for February 09, 2023.*

Action: *Approved*

Moved by *Councilmember Edes, Seconded by Councilmember Fritsinger.*
The motion passed unanimously.

D. Adopt Agenda

Motion: *To approve the agenda as presented.*

Action: *Adopted*

Moved by *Councilmember Cowen, Seconded by Councilmember Payne.*
The motion passed unanimously.

II. PRESENTATIONS – Air Method Helicopter Ambulance Service

Ginette Hover gave a brief introduction regarding their functions and services and their wishes to place a landing pad in the Williams area, as well as a facility to house a pilot and two paramedics; she discussed this with both City Manager and Fire Chief before this meeting, she is here tonight to introduce their services to Council. Discussions on Jet-A fuel availability at our local airport, we understand we have a truck that can store Jet-A fuel. Flexible and able to work directly with the city in relocating if necessary due to construction work.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
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MARCH 9, 2023
COUNCIL ACTION

III. PUBLIC PARTICIPATION –

Larry Schug, a resident outside the city limits, wanted to express his concerns. He feels there are better ways to eliminate the snow and other materials. Also, the ability for further use of the snow, what are we doing for the city to bring in more business, what do we want to do to improve this town.

Jan Purdy discussed the Auto Camp, she likes this idea and wants to know why the council will not improve this business, but the city still approves all these new hotels. Auto Camp has agreed to fix the road the city engineer needed to prepare better if their project is brought here. Also, the Glamping business now has the Air Stream Park, which would bring nostalgia to the city, and Jan also supports this business.

Monty Hutson, a resident and business owner, is asking for clarity on revenue and job proposal and what it could bring to the city. He called other Glamping projects to see if this was a good business, and he spoke to several of them to know if it benefitted their communities, and based on his calls, all were favorable. Is this something the council will consider? He is simply looking for clarity.

IV. CONSENT AGENDA ITEMS –

- A. Approval of check register for the month ending February 28, 2023.**
- B. Approval of purchase orders.**

Motion: To approve the consent agenda items as presented.

Moved by Councilmember Payne, ***Seconded by*** Councilmember Fritsinger

Motion passed unanimously

V. NON-CONSENT AGENDA ITEMS

- C. Consideration and action regarding the third and final reading of Ord No. 997 for the rezoning APN# 202-11-003V from commercial to single-family residential.**

Mayor Dent asked the Deputy City Clerk to perform the third and final reading by number and title only.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
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MARCH 9, 2023
COUNCIL ACTION

The Deputy City Clerk read Ordinance No. 997 by number and title only.

Motion: *To read Ordinance No. 997 as presented.*

Moved by Councilmember Payne, ***Seconded by*** Councilmember Cowen.

Motion passed unanimously

VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS

Mayor and Council –

- Mayor Dent mentioned that Corrollo was supposed to present today but has been rescheduled for the 3/23/23 council meeting. The Housing Authority Board has two seats open for filling. If any residents are interested, please get in touch with City Hall.

Staff –

- Fire Chief Pearson – RFP ready for distribution. He briefly discusses the RFP process; May 4th is the due date for this RFP.
- Police Chief is busy with snow problems.
- Aaron Anderson Dogtown is on hold due to snow.
- Lee Payne noted, "This is one of our roughest winters," and asked the community to be patient with the city. He asked Aaron; if stop sign placement caused quite a stir; ADOT placement, per Maverick's request, placed signs, but ADOT eventually pulled them.
- Frank McNelly wanted to request a Work Session later this spring to discuss the water and road situation.

VII. ADJOURN 7:52 PM

Mayor Don Dent

ATTEST:

Deputy City Clerk Sue Bennett

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

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**MARCH 9, 2023
COUNCIL ACTION**

CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, SUE BENNETT, do hereby certify that I am the Deputy City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on February 9, 2023. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 13th day of February 2023.

Deputy City Clerk Sue Bennett

Staff Report

To: Mayor and Council

From: Sylvia Lopez

Date: Tuesday March 14, 2023

Subject: Flooring for Swimming pool locker rooms and entrance



Background: *Aquatic Center opened in the early 2000s with green Lego like flooring, very rough on the bare feet. The flooring is 20yrs old and falling apart from pulling it up every season and replacing! Last time we pulled it up was in 2019 and was never put back for 2 ½ years. When we reopened in 2022, it was very difficult to place the flooring, pieces were missing and the floor in general in horrible condition. Needs to be replaced.*

Fiscal Impact: *Requesting Non-slip flooring for the entrance and locker rooms that is easy on the feet, will not only be ecstatically pleasing but would be easier to clean and will last another 20 or more years. The Recreation Department Budget has the funds available for this replacement, funds were raised during one of our annual fundraiser.*

Recommendation: *Replace current old flooring with Great mat flooring perfect for pool areas and locker rooms.*

Purchase Order

P. O. Number: 463

City of Williams
113 S First St
Williams AZ 86046

PHONE: 928-635-4451
FAX: 928-635-4495



To: 13380

GREATMATS.COM CORPORATION
117 INDUSTRIAL AVE
MILLTOWN WI 54858

Ship to:

CITY OF WILLIAMS
113 S FIRST ST
WILLIAMS AZ 86046

P. O. Date	Created By	Requested By	Department	Approved By	Req Number
03/16/2023	kayhill		921 - SWIMMING PO		0

Quantity	Description	Activity No.	Unit Price	Total
1.00	BLACK STAYLOCK TILE PERFORATED 22-921-8950.001	0	8,200.00	8,200.00
SHIPPING / HANDLING				1,350.99
SALES TAX				852.80
TOTAL PO AMOUNT				10,403.79

Notes:

Authorized Signature

GL-

22-921-8950.001

Karen Hill

From: angie@greatmats.com
Sent: Thursday, March 16, 2023 8:36 AM
To: Sylvia Lopez
Cc: Karen Hill
Subject: Greatmats QUOTE#: 323048

GREATMATS

Hello Sylvia,

Thank You For Your Interest in Greatmats! Your quote Number is: **323048**.

Your quote is valid for **14** days from **03/15/2023**. Your Quote is shown below, please scroll down to view in this email.

You may also [view your Quote Online](#) if you like. Please Call Customer Service at 877-822-6622 for your password. You will need to login using your email as your username. In addition, you can complete this quote into an order online if your shipping address is complete.

You can also login to view your quotes and orders. You can request a free material sample online our web site if you have not already. Please go to the specific product page on our site that you would like a material sample of and click on "Request A Sample". Please fill out the form and submit.

Bill To:**Ship To:**

, US

Phone: 928-635-1496

Fax:

SLopez@williamsaz.gov

Williams Aquatic Center

Sylvia Lopez

113 South 1st Street

WILLIAMS, AZ 86046 US

928-635-1496

SLopez@williamsaz.gov

Qty	SKU Number	Item Name	Unit Price	Shipping	Ext. Price
2000	SLPBlk	StayLock Tile Perforated Black 9/16 Inch x 1x1 Ft. Black	4.10	1350.99	8200.00

Shipping Info

Qty per customer request. Volume pricing applied. We recommend an expansion break every 400sf. Delivery via freight truck limited access with lift gate service and delivery notification. Tax can be removed with a copy of your tax exempt certificate.

Subtotal	8200.00
Shipping	1350.99
Tax	852.80
Total	10403.79

We appreciate the opportunity to quote this product for you. Please Review our Shipping Disclaimer.

Thank you,

Angie

Please note, most manufacturers are experiencing lead time delays due to raw material shortages and/or workforce shortages. We are working with them to ensure that our customers receive orders in a timely matter. However, at this time our normal shipping and delivery times may be longer than usual. Products that ship via truck may take an additional 2 weeks of transit time. Please ensure that you allow sufficient time between placing your order and your deadline / event date. We appreciate your business and patience during this time.

3 Ways To Save!

Greatmats wants to see how you use its products. Share photos and/or videos of your products and you could earn up to \$300 in store credit at Greatmats.com. See our \$50, \$150 & \$300 rewards options at 3 Ways To Save!

Please feel free to contact me with any questions.

Angie

Voice: 877-822-6622 x109

Email: angie@greatmats.com

CONTINUE SHOPPING

Questions? Call 877-822-6622 : Fax 715-825-4928 : Email

Greatmats Customer Service, 117 Industrial Avenue, Milltown, WI 54858

Purchase Order

P. O. Number: 462

City of Williams
113 S First St
Williams AZ 86046

PHONE: 928-635-4451
FAX: 928-635-4495



To: 2285

THATCHER COMPANY
6321 SOUTH RAINBOW ROAD
BUCKEYE AZ 85326

Ship to:

CITY OF WILLIAMS
113 S FIRST ST
WILLIAMS AZ 86046

P. O. Date	Created By	Requested By	Department	Approved By	Req Number
03/13/2023	kayhill		610 - WASTEWATER/		0

Quantity	Description	Activity No.	Unit Price	Total
1.00	T-FLOC B-41 # BULK 61-000-4330.000	0	13,728.62	13,728.62
SHIPPING / HANDLING				
SALES TAX				
TOTAL PO AMOUNT				13,728.62
Notes:				

Authorized Signature



Thatcher Company, Inc.
1905 Fortune Road
Salt Lake City UT 84104
United States
801-972-4587

RECEIVED
MAR 13 2023
CITY OF WILLIAMS

INVOICE

Invoice Number	Delivery Date	Due Date
2023100108704	Feb 27, 2023	Mar 29, 2023
To pay		
USD 13,728.62		

Payer	
C3453 Williams, City Of	
Invoice Address	
Williams, City Of 113 S 1st St Williams AZ 86046-2549 United States	
Payment Terms	Discount Terms
Net 30 days from Shipment Date	
Delivery Number (BOL)	Requested Delivery Date
130845	Mar 1, 2023
Delivery Terms	Delivery Method
FOB Dest, Freight Prepaid & Add	Road transport

Customer	
C3453 Williams, City Of	
Delivery Address	
Williams, City Of Water Treatment Plant 800 S 6th St Williams AZ 86046-2804 United States	
Customer Contact	Thatcher CSR
James	Christina Robertson
Customer Order Number	Order Date
3000071329	Feb 16, 2023
Customer PO Number	Account Manager
OPEN PO	Jeff Zidek

Item Number	Name	Invoice Quantity	Order U/M	Sales Price Qty	Sales price	Sales Price U/M	Amount
2485000	T-Floc B-41 - 1 # BULK	12530.000	LB	12,530	\$0.6950	LB	\$8,708.35
	Lot number 2302211070	12,530	LB				
	WSHBLK Container washout - bulk			Charge per Quantity \$250.00			\$250.00
FRT001	Freight Charge						\$3,420.00
FRTFSC	FSC Charge						\$444.60

Invoice Date	GL Period
Payment Date	Amount
FIN	CM

Items Total	USD	\$8,708.35
Charges Total	USD	\$4,114.60
Order Total	USD	\$12,822.95

Sales Tax	USD	\$905.67
Invoice Total	USD	\$13,728.62
To pay	USD	\$13,728.62

Lockbox Remittance Address:
LB 1106
Thatcher Company, Inc.
PO Box 35146
Seattle, WA 98124-5146

GL Acct #
01-4330
Dept Head Signature
<i>AA</i>
Signature Date
3-8-23

Pamela Galvan

From: Ron Cadaret <ronc@corpins-solutions.com>
Sent: Monday, March 20, 2023 7:41 PM
To: Pamela Galvan
Cc: Ron Cadaret; Tina Ogren; Susan Bennett
Subject: Summary of renewal offer for terms for insurance 4-1-23/24

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Pam, thank you for this opportunity to represent the City of Williams with the insurance coverage renewing on 4-1-23. As a simple summary and ignoring the declines I sent there were two actual quotes that came in. The two carriers that provided terms are Travelers and Munich (incumbent carrier) . You have both proposals, but one stands out from the other in a big way.

Travelers quote for the property and casualty lines of coverage came in at \$271,257.00 BUT EXCLUDES COVERAGE FOR THE DAMS AND THE ELECTRIC UTILITY! If Travelers is chosen, you would be bare of coverage for these important line items for the term you are with Travelers.

Munich quote for these lines of coverage came in at \$294,200 and INCLUDES COVERAGE FOR THE DAMS AND ELECTRIC UTILITY!

Note- there is an increase in the premium with Munich because the posted budget for the city online is increased and EVERY carrier has that as a rating function. Also, we had to increase the buildings valuations to try the best we can to keep up with this inflation we are experiencing, the labor shortage and issues with the supply chain to get building materials and the costs related with the same.

Thank you again for this opportunity and please let me know if there are any questions.

Ron Cadaret
Vice President – Sales
8080 E. Gelding Dr. Suite 110
Scottsdale, AZ 85260
480-336-8740 : Office
480-339-0064 : Fax
602-828-2200 : Mobile
ronc@corpins-solutions.com

